Time Matters Features by Version

Time Matters 13

Time Matters 13 was released in October 2013 and features a **secure file sharing portal** to grant your clients or others access to documents profiled in Time Matters. Through integration with WatchDox, you can easily upload documents to the cloud with the access rights you set. Options include:

> Define who can access the document
> Determine what they can do with the document--view, print or download
> Prevent screen captures of the file by displaying only small areas at a time
> Identify the timeframe that they can access the document
> Track the file's whereabouts at all times and maintain an audit trail for compliance purposes
> Revoke access to files anytime

Contacts are notified of shared files by email and can view the files from any Internet-connected computer. Click here to view a video of this function. Version 13 also adds:

> In program **automatic scheduled backup** option
> **Matter color-coding** on calendar
> Improved **Time Matters Messenger** performance

If you have an active Annual Maintenance Plan, you should have received the download information for this version. You will see a detailed Release Notes document on your download page. Please contact us for further information and upgrade assistance.

Time Matters 12.0

Time Matters 12 was released late 2012 and features a Time Entry Advisor, TMConnect enhancements and the ability to work with Contacts and Matters from Outlook.

LexisNexis introduced **Time Matters and Billing Matters 12** in December 2012. Here are the highlights:

- TM Connect with Outlook how has an option to save emails to Time Matters in Outlook (msg) format.
- The new Time Entry Advisor helps you view and manage capture billable time from the calendar and other Time Matters records.
- Time Matters for Microsoft Outlook allows you to work with Time Matters contacts and matters from within Outlook. (Outlook 2007 SP3 or higher required.)
- Save button (or CTRL+S) in Word, Excel and PowerPoint are now tied to TMSave for enforced document management.
- Billing Matters corrections and enhancements.
- Improved Time Matters PCLaw link.
- Improvement to Time Matters Timeslips link.
- Duration now required on events.

Service Pack 2 was released June 2013 adding:

- Support for Windows 8.
- Time Matters/Billing Matters QuickBooks link support for QuickBooks 2013.
- Support for Microsoft Office 2013.
- Support for 64-Bit versions of Microsoft Office 2010 and 2013.
- Support for Adobe Acrobat XI.

Time Matters Mobility was updated in April 2013 to add Document records access and the ability to email documents. Mobility now includes these record types:

Contacts
Matters
Billing
Calendar
ToDo's
Notes
Documents

Time Matters 11.0

Released April 2011, Time Matters 11.0 includes a Mobility feature that allows you to access certain Contact and Matter information and enter and view Billing records on a smart phone. There is nothing to install on the phone. Just install the Mobility Access Manager (separate from the main Time Matters 11 installer), and configure Mobility users in Time Matters. Edits made to Mobility are saved directly to your Time Matters database.

Time Matters 11.0 Brochure

Time Matters 10.0

Time Matters 10.0 was released in September 2009, and has significant improvements:

- SQL for all. No more Pro and Enterprise. Upgraders from Time Matters Professional will move to a SQL database.
- Desktop Extensions provide a way to view Time Matters information without opening the program.
- Enhanced TM Outlook Connect lets you assign Staff and Classification Codes to emails linked from Outlook.
- Enhanced Power Views, including 7-day, 30-day and 90-day activity views.

Time Matters 10.0 Brochure

Time Matters 9.0

Say "hello" to **User Defined Records**. Add up to five user-defined lists for storing data such as a cast of characters, closed files list or whatever you need to keep a record of that is not handled elsewhere in Time Matters. Version 9.0 also is visually improved with better use of color and a **redesigned calendar**, Power Views and Task Panel. Outlook users can now **connect multiple emails at once** to Time Matters. Version 9 lets you **search faster and easier** with a data indexer and list and global search boxes. View this presentation for more about Time Matters 9.0

Time Matters 9.0: It's a Whole New Look Presentation

Time Matters 8.0

Time Matters 8.0 added **automatic client-matter numbering** and control over the placement of the **Regarding Line** boxes. Click here for a list of other enhancements.

Time Matters 7.0

Contact and Matter Journals, Monitors to alert you when certain changes have happened in the database, Customizable Navigators, an In/Out Board to show you who's in the office and who's not, a News Reader and expanded report options for Billing Matters are some of the changes in Time Matters and Billing Matters 7.0.

Click here for a presentation of Time Matters and Billing Matters 7.0 new features.

Browse our Time Matters FAQ, Your Time Matters Questions Answered, for answers to common Time Matters questions.

Time Matters 6.0

Click here for a presentation of Time Matters and Billing Matters 6.0 new features.

Time Matters 5.0

Time Matters 5.0 introduced a full-featured billing option, **Billing Matters**. Click here for a presentation on this and other Time Matters 5.0 new features.